

# How to Map to a UC Davis Health Network Drive on a Windows 10 Computer

Use these instructions to map your computer to your UC Davis Health network (shared) drives.

1. From the **Start** icon, open **File Explorer** using one of the following methods:
  - a. Click the **Start** icon  on the taskbar and type **file explorer**. A list of best matches displays. Click **File Explorer**. (Figure 1)
  - b. On the keyboard, press the **Windows logo key + E**. (Figure 2)

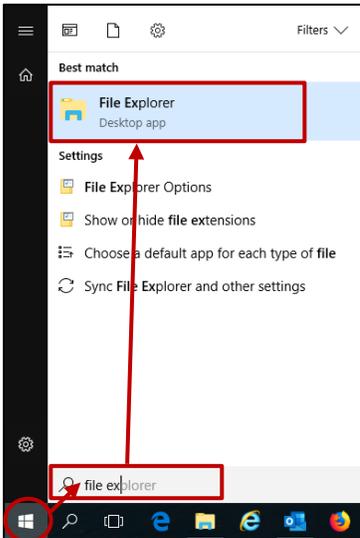


Figure 1- Start Icon-Type File Explorer - File Explorer Best Match



Figure 2 - Windows Key + E

2. Select **This PC** from the left pane. Then, on the **Computer** tab, select **Map network drive**. (Figure 3)

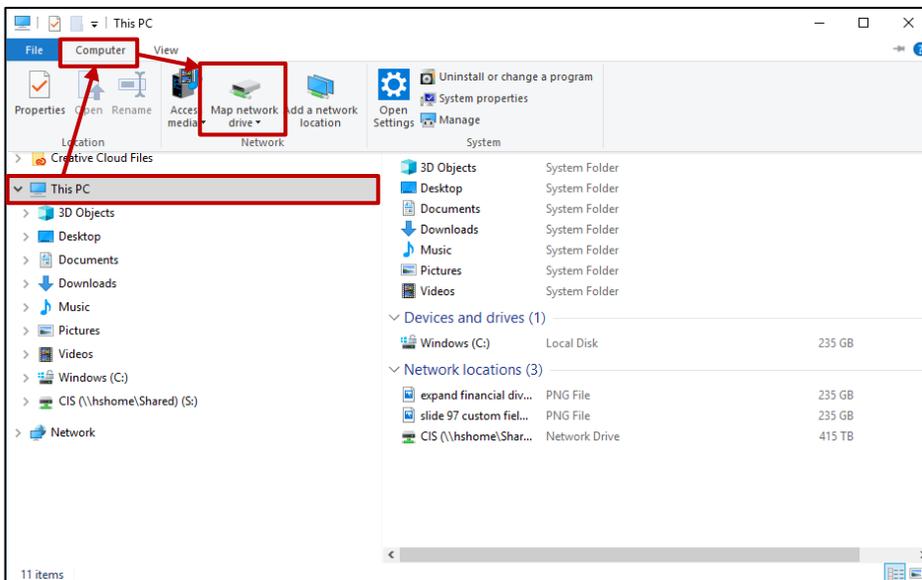


Figure 3 - This PC - Computer Tab - Map Network Drive

3. In the **Map Network Drive** dialog box, fill in the information as follows (Figure 4):
  - a. In the **Drive** field, select a drive letter. (Any available letter will do.)
  - b. In the **Folder** field, type `\\hshome\shared`.
  - c. To connect the shared drive every time you log on to your PC, select the **Reconnect at sign-in** check box.
  - d. Select **Connect using different credentials**.
  - e. Click **Finish**.

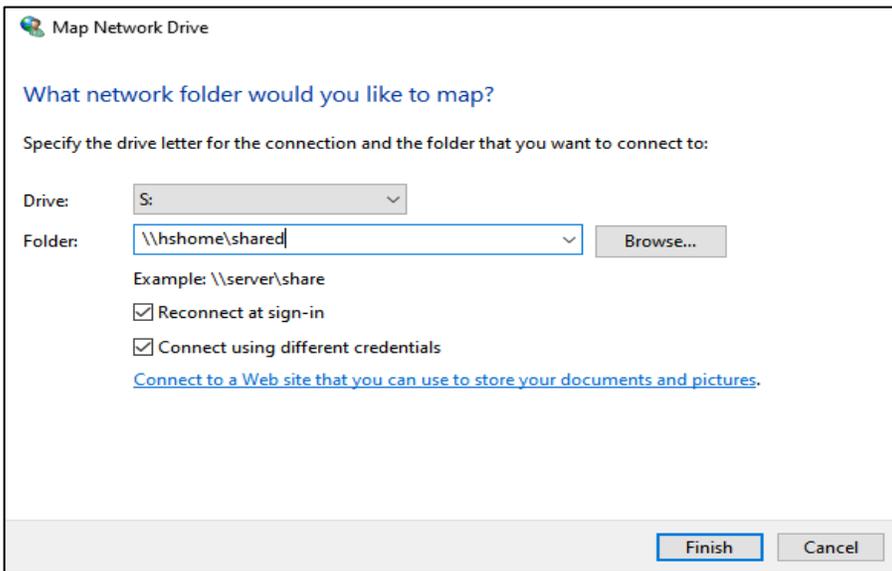


Figure 4 - Map Network Drive

4. At the **Windows Security** dialog box, enter your HS\Citrix username and password. **NOTE:** Be sure to include **hs\** before the user name. (Figure 5)
5. Click **OK** to finish.

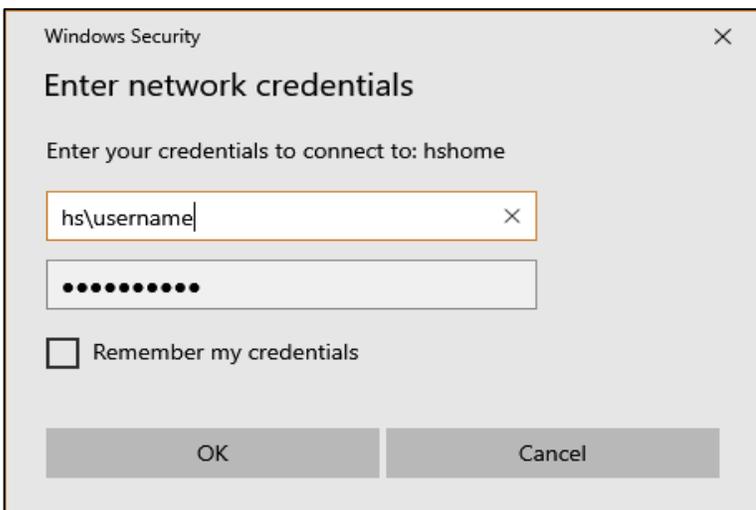


Figure 5 – Windows Security